

## GLENBARD NORTH ATHLETIC BOOSTERS

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### BOARD MEETING MINUTES –January 4, 2016

In Attendance – Beth Tobison, Klaudia Czernek, Kathy Hovlid, Sue Push, Carmela Krzeminski, Marc Krohn, Sharon Krohn, Matt Bowser, Mary Ellen Summerville, Dina Colin, Rita Heideman

Guests in Attendance –

Not in Attendance - Kristie Wind,

Motion to open meeting:

A motion to open the meeting was made by Rita. The motion was seconded by Carmela. The Meeting was opened at 7:05pm by President Beth Tobison

Review of Minutes:

A motion to approve the meeting was made by Sharon. The motion was seconded by Carmela. The meeting minutes were approved as written.

Treasurer's Report:

- Profit and loss statement handed out. Cleared \$600 in December contributions were distributed in December. YTD higher than last year-concessions, membership and apparel sales are up.
- Letter Jackets are set up in another account-2 Banner and 4 Jackets have been sold so far. We decided on a \$15 mark up for the jackets and the banner be advised that with the credit card fees we are clearing \$10 on each item. Also, need to allow for time spent on the process.
- We expecting \$24,000 sales from January - April fro concessions. We need to get staffing to keep this open and meet the projected budget.
- Had to reprogram the code to the safe due to low battery.
- Marc turned in paper work for the tax exemption letter which is due in April for renewal.

Athletic Director's Report:

- Matt needs to address how to get volunteers for our events. Matt does let his coaches know when volunteers are needed and he lets Beth know about the communications to the coaches. It is part of the coaches evaluation for them to have a plan to communicate the need for volunteers to the parents. Communication to parents is difficult. A few examples of what has been done recently: Boys basketball sent home a flyer, girls basketball talked to the parents/students. Wrestling is on Schoology and tweeting.
- More things we can do systematically the better for example: have announcements about volunteering.
- Matt is requesting we each e-mail him with ideas to increase volunteers that he can help to implement.
- Matt found a week 4 football game-Thorton High School.
- Finals are next week which can effect overall grades and player eligibility.
- JKB fundraiser was at the basketball game they did a raffle to make a shot during half time will do this for the girls game. Profit from the raffle was \$489 the money goes to sponsor the next group of students to go to the conferences.

President's Report:

- Webmaster Position is open at this time looking for someone to fill this.
- Klaudia is picking up more of the apparel duties. Sharon did an apparel inventory before Christmas time.

- Beth is also resigning her position at the February meeting. According to the bylaws Carmela steps into the President role. The VP role is then now open. Klaudia is interested in the VP position.
- Dina nominated Klaudia for the slate of VP for a vote to take place in February. The position for a Vice-President will be posted on the Website for the month.

#### Old Business

- Letterhead Klaudia and Carmela will meet
- Rita will get estimate for West Shed.

#### New Business

- Bylaws have been updated Beth has one section to complete and we had some questions for our lawyer, then we will do a final review have the board review it, put it up on the website and have a final vote to ratify the new Bylaws.

#### Committee Reports:

##### Alumni –

##### Apparel –

- New Grey Hoodies are in, Billboard Shirts should be in on Wednesday and socks will be in on Wednesday.
- We will order one Banner for a sample for us put Panthers on it.
- Klaudia Contact Deb Cartwright for a list of all the activities.
- The representative from Neff discussed with Klaudia that other schools order 3 times per year. We decided that for this year we will leave it an open ordering as this has been a need for much of the year. Next year we may do a summer order (during back to school week), an October order (for Holiday sales) and a Spring order for graduation (especially for the Banners).

##### Concessions – Operations –

- December 4th 2 transactions that got recorded on the tablet as cash. Can we disable that function as we are out that money.
- Rita renewed the Sam's membership and spent the \$200

##### Concessions – Purchasing-

##### Fundraising/Special Events

- Dina will get a hold of Jersey Mikes for a date if possible in February

##### Membership

- Klaudia and Kathy put the Black and Gold membership plaques up.

##### Scholarships

- Carmela has everything almost ready, she has a question for the essay and a rubric for evaluation.
- Feb 26th is the date to get the scholarship to the guidance office so they can post the application on the guidance website. 26th.application. Scholarships are due April 8th and results to Mr. Healy by April 25th.
- Awards night is May 18th.

Premium Parking

Volunteers

- Sharon will send an e-mail to Nancy Dolan to get the winter sports parent e-mails.

Website/Publicity

Motion to adjourn made by Marc. Motion seconded by: Beth  
Meeting adjourned at: 8:25pm

The next meeting is scheduled for February 1, 2016

Respectfully submitted,

Susan Push  
Secretary