

## GLENBARD NORTH ATHLETIC BOOSTERS

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### BOARD MEETING MINUTES –October 5, 2015

Board Members in attendance – Susan Push, Beth Tobison, Rita Heideman, Mary Ellen Summerville, Kristie Wind, Matt Bowser, Marc Krohn, Sharon Krohn, Klaudia Czernak, Kathy Hovlid, Carmela Krzeminski, Erica Roberts

Guests in Attendance –

Not in Attendance -

Booster Members in attendance-Dina Lynn Colin

Motion to open meeting: Rita motion to open the meeting. Sharon seconded the motion. The meeting was opened by president Beth Tobison at 7:05pm.

Review of Minutes: Beth made a correction: Under the Treasurers report it should read : the Pepsi rebate is estimated at \$3000 and we had not received it at time of meeting. Beth motioned to approve the minutes with the correction. Marc seconded the motion. The meeting minutes of September 1, 2015 were approved and will reflect the change.

#### Treasurer's Report:

- Profit and loss statement was distributed. The year to date is a little different than the previous year, because last year we had 3 football games in October and only 1 in September. Memberships are up from last year. We did get the Pepsi rebate and we received \$1,600 which is less than expected . Our rebate is \$5 per case. This is a \$1400 difference from last year. One reason is that we are purchasing less Pepsi than previously. We are also purchasing our water at Sam's club or Costco because this is cheaper for us even with the rebate. Marc pointed out that our apparel and pizza bills have been paid as of this date.
- Beth renewed the Costco membership. Beth will continue to hold the membership for the Boosters because they only will allow one person to be the main person. If we change the main person, then each person will need their own membership and it will be too costly : \$110 per person. Nancy, Matt, Sharon, Rita and Klaudia are on the card as well and they are the ones who do the shopping. Toward the end of Beth's term, we will draw up statement that will indicate Beth will continue to be the primary card holder until such time that the Board deems it is no longer necessary to have a Costco membership. Beth will work with subsequent Board members to assist getting their name on the account to use for purchasing.

#### Athletic Director's Report:

- Winter Sports Starting soon: November 2nd girls basketball, November 9 rest of winter sports, November 16 team awareness for athletes that were not in a fall sport 6pm, November 18 picture day for winter sports.
- Wrestling: ISHA reset the rotation for DVC when we went to 9 schools. We will host the Wrestling regional as well and these are back to back weekends We may also host the sectionals.
- Hosted girls sectional-last year for gymnastics we got asked again but it hard event-and we are now in a 3 year rotation.
- Hosting the track sectional every other year.
- Boys soccer team-number 2 seed for in the sectional-beat Waubensee, tough loss at Wheaton North. Great season wrap up home soccer schedule on Saturday October 10th. We are working with OLAS to have some Hispanic fare for concessions. In general, fall sports participation numbers are up from last year.
- Girls cross country went to Peoria this past weekend.

- Football- varsity needs to win one more game to qualify to playoffs. We may have a chance of a home game if we go to the second round.
- The school is working on getting one fundraising calendar so everyone know what is going on and there is no overlap. There will be a master calendar please let Matt know planned dates. Also please make sure building use forms are in as every Thursday there is a building meeting to make sure areas are open and items are set up. This is very important for the school team that is responsible for setting up for events.
- Letterman Jackets-Teams Sales is no longer in business. There are many concerns about how to do this and we need a small group working with Matt to see if it is feasible to do this through the Boosters.
- Matt will get the new winter sport schedule to Klaudia and Rita and Sharon.
- Carmela asked about Boys Basketball warm-ups. Since the team did not do their summer tournament fundraiser she was told that parents will need to cover the cost. Matt thought there was a fundraiser that is planned. Carmela will follow up with Coach Larson.

#### President's Report:

- Savers-fundraising opportunity options: We can send people to Savers with a flyer and get a percentage back or we can have people come to the school and have a truck pick up the items. We can do it in the spring doing a spring cleaning type of event. We can host it on a Saturday and have people bring in old Panther items and we can give them Panther bucks to spend for the next year. The person who we deal with at Savers only needs a few weeks' notice. We can coordinate with Rotary Club food drive in the spring. Kristie will call Luanne with the Rotary club to see when the date is.
- Beth voices we all did a great job on homecoming-a lot of Alumni came. Also we all did a great job with tee-shirt sales.
- Remember to communicate out. We need to keep Erica in the loop for the website and also our social media accounts. It may help when sending something to Erica to put where it should go ie. Website, Facebook or Twitter Matt retweets what we put on our Twitter account.
- Homecoming Tee-shirts are paid for. A new order of sweatshirts with a new design coming in on Friday- as well as Pom-pom hats and some of the North Camouflage sweatshirts.
- Beth invited everyone to a separate apparel meeting on October 14th at her house. Sue will send out a reminder.
- Beth requested an inventory of apparel items be done before the meeting. Sue and Kristie will work on this.

#### Old Business

- Home coming shirts-Marc gave the check to Matt for the class of 2016 who won the donation of \$250
- 50 more alumni shirts were ordered. There may be a need to get more numbers to put on the shirts. They are being distributed by going to Mary Ellen's or Klaudia's house and being mailed out by a volunteer.
- Event Sharing Policy: Marc did draft an event sharing policy. He forgot the draft at home. The basics are:
  - We will take Gross cash sales and subtract 50% (cost of goods sold), and subtract our credit card fees. If the Boosters club recruits for volunteers then the usual of \$5 per hour per volunteer are subtracted out. If the sport or activity gets the volunteers then we don't subtract out the volunteer hours. After all of that, we will give 50% of Net Profit to the charity-the check will be made to the school and then the school will pay the charity.
  - Event Sharing must be for a recognized charity and approved by the school.
  - The organization requesting to do the event sharing does not need to be a sport but it does need to be a school organization.
  - The organization has to ask the athletic board either via contacting the Athletic Director or the Booster President who will ask the board for approval.

- Beth make a motion to approve the policy for Event Sharing. Marc seconded the motion.
- Further discussion took place and a consensus was made that a board member needs to be at the event in concessions to make sure things go smoothly. If there is a regular concession worker there and a board member opens and is at the school during the event then this is acceptable as well.
- The event will also be posted on sign-up genius. It may say-only open for a specific group of people but everyone must sign up through sign up genius.
- A vote was taken-all in favor, none opposed. Marc will send the actual copy of the policy to everyone tonight and we will have it available at the next meeting.
- Logo-Klaudia has an option but her printer was not working. We will review it at the next meeting.

#### New Business

- Sue made a motion to nominate Dina Colin as fundraising chair. Marc seconded the motion Dina accepted the nomination. A vote was taken. All in favor none opposed.

#### Committee Reports:

##### Alumni –

- 26 Alumni memberships this year-last year was 4 memberships
- Alumni were raving about the Athletic Boosters on Facebook

##### Apparel -

- Orders of items per above.
- People are asking about yoga pants and knee socks
- We will decide on Christmas items at the meeting on October 14th.

##### Concessions – Operations –

- Chick-fil-a restaurant wants to do sandwiches like we do with Jersey Mikes. Sharon has a contact to talk to. The issue is that the sandwiches need to be held hot.
- Stainless tables from the cafeteria renovation have a bottom shelf. We would like them moved to the pole barn so they don't rust. We also need to work on doing renovations in the summer-who is going to do what-remove old stuff, paint, clean the floor. Need to coordinate with Febe and Eric. We also need to try to get the small warmer for the football games.
- Right now we are 30 people short for last football game.

##### Concessions – Purchasing-

- West Shed need major work the roof is warped, send out a mail chimp-Dan Bird
- The new Pretzel warmer is working very well. The other Pretzel machine in the shed we will try to sell on E-bay
- Next event is soccer senior day and a volleyball tournament will get some Churros and Juaritos as OLAS is doing the half-time show. Traditionally this is a small event.
- The Soccer parents are asking if we can provide donuts and coffee. We will provide coffee it would be cheaper to buy the donuts at Dunkin Donuts.
- The smaller grill is not our grill-we use the bigger one.

##### Fundraising/Special Events

- Buffalo Wild Wings- our summer event raised \$82.
- We talked about Jersey Mikes. Sue will work with Dina to see what we can do.

#### Membership

- Fall awards nights will not happen until all of the sports are done. Kathy will call Nancy to ask her when it is needed.
- At Fall awareness night we should have Apparel and Membership. We need help from 4:30 until 8:00pm 3 people. Sharon will put this up on sign up genius and Beth will do building res form.
- Current memberships: 17 general, 10 individual, 89 family, 18 black and gold and 26 alumni

#### Scholarships

- Carmela will start working on scholarships soon

#### Premium Parking

- Sold 19 parking passes.
- Family membership for seniors additional spots. We usually need 31 spots.
- Total number for spots needed is 45. We need make sure Referees are not parking in our spots.
- Mary Ellen made big cards and will put in cones to indicate the spots for the seniors.

#### Volunteers-

- Need to get website updated with volunteer hours.
- Sign up genius going ok.
- No updated e-mails list from Nancy.

#### Website/Publicity

- Erica's e-mail is [Ericaroberts@mac.com](mailto:Ericaroberts@mac.com)
- Make sure to keep her updated-she is doing twitter and facebook

Motion to adjourned made by Rita. The motion was seconded by Sharon the meeting ended at 9:05am

The next meeting is scheduled for November 2, 2015

Respectfully submitted,

Susan Push  
Secretary